



San Bruno Human Resources
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San Bruno, California 94066
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www.sanbruno.ca.gov

The City of San Bruno is located in San Mateo County, and is only 12 miles south of San Francisco. An ethnically and culturally diverse city, San Bruno maintains a small-town atmosphere within a large metropolitan area.

The City is responsible for a wide range of public services including Fire, Police, Cable TV, Water and Wastewater.

Located along Highway 101 and Interstate 280, the City enjoys easy access to the vast cultural, educational and recreational opportunities of the San Francisco Bay Area including museums, galleries, theaters and access to sports teams such as the Giants, 49ers, A's, and Sharks, the Golden Gate National Recreation Area, and the San Francisco Bay. Educational opportunities include numerous community colleges, as well as UC Berkeley, Stanford University, University of San Francisco, and San Francisco State University.

The San Bruno BART and CalTrain stations make it easy to use public transportation to access the Peninsula, San Francisco and beyond.

Fire Chief

Filing Deadline: Continuous until filled
Annual Salary: \$155,220 - \$190,464
(Salary effective 01/01/2016)

The Position

The City of San Bruno is currently seeking a Fire Chief to serve as an integral part of the city's executive management team. Under the direction of the City Manager and Assistant City Manager, the Fire Chief performs highly technical, administrative, supervisory work centered around fire prevention, suppression, and emergency medical services, and provides highly responsible and complex administrative support to the City Manager's Office.

As a key member of the City Manager's office, the Fire Chief establishes policies and procedures that support the City Manager's directives, provides professional advice regarding Fire, Life Safety or Emergency Medical Services issues to the City Manager and other City officials, and represents the City's Fire program while serving on various City committees. In times of need, the Fire Chief assumes a leadership role during fires or significant incidents. Tasks may also include administrative duties such as formulating the Department's budget and providing periodic reports to the City Manager regarding Department activities.

This position is a Fair Labor Standards Act (FLSA) exempt position.

Benefits

- CalPERS retirement formula of 3%@50 for classic members and 2.7% @ 57 for new members
- Matching deferred compensation contribution of 1% of salary
- Annual reimbursement for professional and personal development expenses
- Medical, dental, vision, and prescription benefits with employee contribution
- Life Insurance equal to one year's annual salary provided at no cost
- Opportunity for bilingual incentive pay up to 2.5%
- Long-term disability insurance provided at no cost
- Home loan assistance program
- Section 125 Flexible Benefit Plan
- Tuition reimbursement



Minimum Qualifications:

- Graduation from a college or university with a bachelor's degree, preferred in fire science, public administration or a closely related field
- Seven (7) years of experience in fire or emergency medical service work, three (3) years of which must have been in a Chief Officer level or managerial position
- Completion of the Fire Basic Training Academy or equivalent program and/or proven work experience

Special Requirements

- Possession of, or ability to obtain and maintain, a valid Class C driver's license
- No felony convictions or disqualifying criminal history within the past seven years
- Ability to meet Departmental physical standards

Knowledge, Abilities, and Skills

Knowledge of modern fire suppression and prevention and emergency medical services, and related principles, procedures, techniques, and equipment; working knowledge of first aid and resuscitation techniques; applicable laws, ordinances, departmental standard operating procedures and regulations; operation of tools and equipment; making public presentations and management of subordinate personnel.

Ability to train and supervise subordinate personnel; perform work requiring good physical condition; communicate effectively orally and in writing; listen; motivate and hold subordinates accountable for performance and behavior; build trust and create a positive atmosphere within the department between subordinates and supervisors; follow through on assigned tasks and promises made; establish and maintain effective working relationships with subordinates, peers, supervisors and the general public; exercise sound judgment in evaluating situations and in making decisions; follow and give verbal and written instructions; meet the special requirements listed above.

How to Apply

Interested candidates may submit a professional résumé and cover letter via email to hr@sanbruno.ca.gov. Candidates that best meet the needs of the City will be invited for oral interviews.

The recruitment will remain open until filled.

The City of San Bruno is an Equal Opportunity Employer (EOE) and as such does not discriminate on the basis of age, race, color, sex, gender, religion, ancestry, physical or mental disability, marital status, sexual orientation, or national origin in its employment actions, decisions, policies and practices. If you require special accommodations, please contact us to discuss your needs.